



LAURITZEN  
GARDENS

100 Bancroft Street  
Omaha, NE 68108  
[www.lauritzengardens.org](http://www.lauritzengardens.org)

## Adult Group Tour Information Packet

### HOURS

- Open daily 9 a.m. to 5 p.m. except Thanksgiving, Christmas and New Year's Day
- Open until 8 p.m. on Mondays and Tuesdays from mid-May to mid-September
- Please check the website for exact hours of visitation

### SELF-GUIDED EXPERIENCES

- Available to groups of **20 or more** (admissions must be prepaid in full as one payment to qualify)
- All adult group experiences are self-guided
- The group's escort/organizer determines the length of the group's visit

### ADMISSION

- \$16.05 per adult (includes tax)
- For charter tours, complimentary admission for one motorcoach/bus driver and one tour escort per motorcoach/bus, if applicable
- Payment for admissions must be made in full at least 5 days prior to the group's arrival
- Groups with 40 or more paid admissions will receive a discount of \$2 per admission. Final attendance numbers will be determined at the time of payment. If the attendance drops below 40 paid admissions, the discount will no longer apply. If, after payment, the attendance numbers reach 40 or more paid admissions, no discount will be given.
- Checks should be made out to Lauritzen Gardens  
If paying by check, please mail to:  
Lauritzen Gardens  
Attn: Adult Group Tours  
100 Bancroft Street  
Omaha, NE 68108
- **No refunds are given once payment has been submitted unless your tour is cancelled by the garden due to inclement weather.**

## **TRAM TOURS**

Narrated tram tours of the garden are available seasonally. The tours last roughly 50 minutes. Open-air trams provide overhead coverage, run rain or shine, and are only cancelled in case of thunder and/or lightning. Please arrive at the garden at least 15 minutes prior to the tram's departure.

The public tram is \$5 per person regardless of membership status. Each tram accommodates only 20 people.

Public tram departure times and information:

- April
  - Friday (availability varies): 9:30 a.m.; 10:30 a.m.; 11:30 a.m., 12:30 p.m.; 1:30 p.m.; 2:30 p.m.; 3:30 p.m.
  - Saturday & Sunday: 9:30 a.m.; 10 a.m.; 10:30 a.m.; 11 a.m.; 11:30 a.m., 12 p.m.; 12:30 p.m.; 1 p.m.; 1:30 p.m.; 2 p.m.; 2:30 p.m.; 3 p.m.; 3:30 p.m.; 4 p.m.
  - Nonrefundable tram tickets may be reserved if payment is made 5 days in advance of visit (blackout dates may apply). If not reserved in advance, tickets are filled on a first-come, first-served basis.
  
- May through October
  - Monday – Thursday: 9:30 a.m.; 10:30 a.m.; 11:30 a.m., 12:30 p.m.; 1:30 p.m.; 2:30 p.m.; 3:30 p.m.
  - Friday – Sunday: 9:30 a.m.; 10 a.m.; 10:30 a.m.; 11 a.m.; 11:30 a.m., 12 p.m.; 12:30 p.m.; 1 p.m.; 1:30 p.m.; 2 p.m.; 2:30 p.m.; 3 p.m.; 3:30 p.m.; 4 p.m.
  - Monday and Tuesday, from mid-May to mid-Sept., 4:30 p.m. and 5:30 p.m. also are available
  - Nonrefundable tram tickets may be reserved if payment is made 5 days in advance of visit (blackout dates may apply). If not reserved in advance, tickets are filled on a first-come, first-served basis.

## **GROUP LUNCH OPTIONS**

The Conagra Café is located inside the visitor and education center at Lauritzen Gardens. The hours of operation are 10 a.m. to 2 p.m. daily. Unless picnicking in designated areas (see below), groups planning on eating at the garden must reserve and purchase boxed lunches by directly contacting Abraham Catering at (402) 331-6610. Please notify us if your group plans to eat at the garden so we may arrange appropriate seating.

J's Coffee Shop, located in the Gallery of the Marjorie K. Daugherty Conservatory, is open daily from 9 a.m. to 2 p.m.

## **PERSONAL FOOD/DRINK**

Outside food and beverages (other than bottled water) are not allowed. The café seating area is designated for non-group guests who purchase their food or drink from the café.

Space to picnic is available at Kenefick Park and in the picnic area in front of the Visitor and Education Center; however, no tables or chairs are available at Kenefick Park. Please note that Kenefick Park is across the parking garden and requires uphill walking or stairs.

### **PARKING AND UNLOADING/LOADING**

- Motorcoach/bus parking is available on the east end of the parking lot.
- **Due to safety regulations, passengers on motorcoaches/buses must unload/load in bus parking area and may not unload/load in the circle drive in front of the visitor and education center**
- Walking distance from the bus parking area to the entrance of the visitor and education center is roughly 300 feet
- Visitors arriving by car may park in regular visitor parking
- Parking is free
- Upon arrival, please check-in at the front desk

### **FINDING LAURITZEN GARDENS From Interstate 80:**

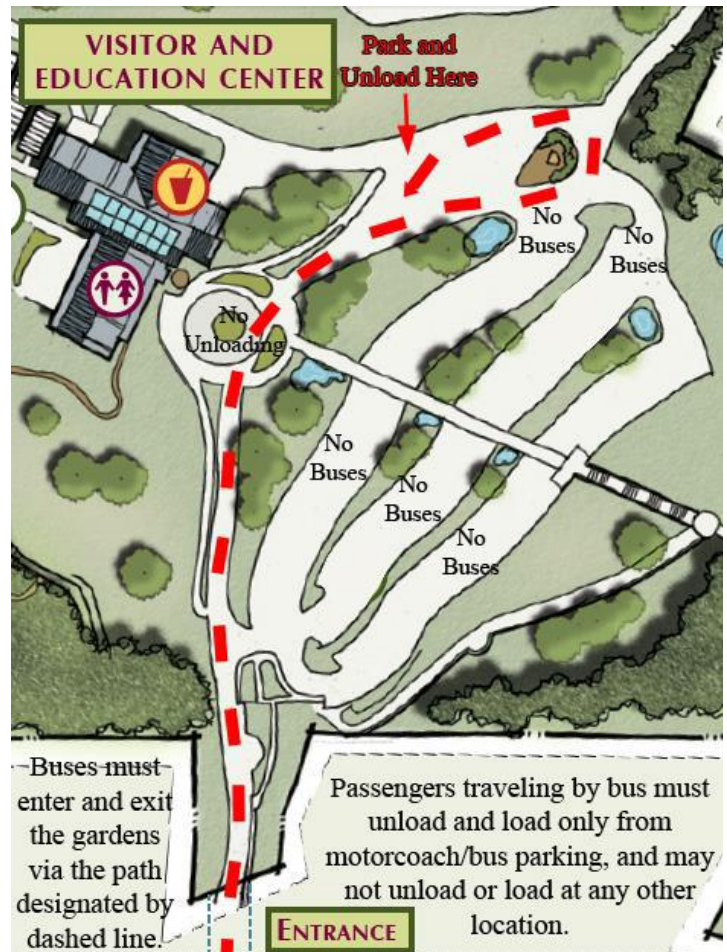
Take the 13th Street exit north to Bancroft Street. Turn right (east) onto Bancroft Street and continue eastbound through a residential area until you reach the Visitor and Education Center at Lauritzen Gardens.

### **From Downtown Omaha:**

From the Greater Omaha Convention and Visitors Bureau visitor center at 10th and Farnam Street in the Old Market, follow 10th Street south to Bancroft Street. Turn left (east) onto Bancroft and continue eastbound through a residential area until you reach the visitor and education center at Lauritzen Gardens.

### **PHOTOGRAPHY CONSENT**

Unless Lauritzen Gardens is notified in writing in advance about particular tour participants not consenting to being photographed, registration serves as consent that tour participants may be photographed and that such photos may be used in garden publications and promotional materials.



## **TOUR CANCELLATION, RESCHEDULING AND UPDATES TO TOUR DETAILS POLICY**

In case of severe inclement weather such as lightning, hail, tornados or blizzards, tours will be cancelled by the garden. In the event your tour is cancelled by the garden due to weather, you will receive a full refund. Should your tour be cancelled by a representative for your group, a refund will not be provided. The garden may, at its discretion, allow your group to reschedule your tour during the same calendar year.

Any requests to reschedule your group tour and/or change the details of a tour (such as attendance figures, tram rides, lunches, etc.) must be made in writing no later than two weeks prior to the tour's start date. If the garden approves your requests, you will receive an updated confirmation. Your requests are not considered official if or until you receive an updated confirmation. Verbal or written/typed conversation does not guarantee that the requests have been accepted.

## **ETIQUETTE**

For the enjoyment of others and the protection of the garden, we thank you for following these simple guidelines:

- Stay with your group at all times. We ask accompanying adults to do their part in ensuring a safe and enjoyable trip for all participants.
- Outside food is not allowed on garden grounds, including the café. Coolers and picnicking on garden grounds is not permitted, except in designated areas.
- Respect each other as well as other visitors. No pushing, shoving or abuse (including verbal) of any kind will be permitted.
- View and smell flowers, fruits, leaves and seeds, but please leave them for others to enjoy.
- View the trees, walls, sculptures and fountains, but please do not climb on them.
- Lauritzen Gardens is not a park. We do not allow jogging, running, bicycles, sleds, skateboards, scooters, roller blades, or recreational toys such as Frisbees or kites.
- Please avoid loud voices and noises. Honor the garden's silence and solitude.
- For your safety, please do not walk on the curbs. Kindly stay on the paths and sidewalks and out of water features.

## **LAURITZEN GARDENS CONTACT INFORMATION –**

[Lauritzen Gardens](#)

402-346-4002, EXT. 250 or PRESS "0"

## **EMERGENCY CONTACT NUMBERS**

### **If injury is life-threatening:**

- Call 911
- Inform the 911 operator that you are at Lauritzen Gardens, 100 Bancroft Street
- Inform the garden's main number that you have called 911
  - Call (402) 346-4002
  - Press the number "0" for operator when you get the recording
  - This step will help garden staff prepare for emergency personnel

**If injury is not life-threatening:**

- Seek the assistance of the nearest garden staff member
- If no staff member is close at hand, call the garden's main number to request assistance
  - Call (402) 346-4002
  - Press the number "0" for operator when you get the recording
  - Tell the operator where you are in the garden
  - Describe the emergency
  - This step will help garden staff to prepare for emergency personnel

**QUESTIONS OR UPDATES WHILE ENROUTE:**

(402) 346-4002, ext. 250 (visitor and education center front desk)

**To book an adult group or charter tour, please contact Tamie Sawaged at [t.sawaged@omahabotanicalgardens.org](mailto:t.sawaged@omahabotanicalgardens.org) or call (402) 346-4002 ext. 252.**

[Upcoming Events and Exhibits at Lauritzen Gardens](#)