



LAURITZEN  
GARDENS

100 Bancroft Street  
Omaha, NE 68108

[www.lauritzengardens.org](http://www.lauritzengardens.org)

## Adult Group Informational Packet

### HOURS

- Open daily 9 a.m. to 5 p.m. except Thanksgiving, Christmas and New Year's Day
- Open until 8 p.m. on Mondays and Tuesdays from mid-May to mid-September
- Please check the website for exact hours of visitation

### ADMISSION

- \$15 per adult plus tax
- Groups of 40 or more paid adults can receive a discount of \$2 per admission (admission must be paid in full as one payment)
- Complimentary admission for one motorcoach/bus driver and one tour escort per motorcoach/bus, if applicable

### SELF-GUIDED GROUP EXPERIENCES

Take a walk through the garden's stunning exhibits and experience the beauty of the season at this 100-acre oasis.

- Available to groups of 10 or more (admission must be paid in full as one payment to qualify as a group)
- All adult group experiences are self-guided and tour lengths are determined by the tour escort.

### TRAM TOURS

Narrated tram tours of the garden are available seasonally. The tours last roughly 50 minutes. Open-air trams provide overhead coverage, run rain or shine, and are only cancelled in case of lightning. Please arrive at Lauritzen Gardens at least 15 minutes prior to the tram's departure.

**Public Tram - \$5 per person-** Each tram accommodates only 20 people.

Public tram departure times and information:

- Monday – Friday (May through October)
  - 9:30 a.m.; 10:30 a.m.; 11:30 a.m., 12:30 p.m.; 1:30 p.m.; 2:30 p.m.; 3:30 p.m.
  - Monday and Tuesday, from mid-May to mid-Sept., 4:30 p.m.; 5:30 p.m. 6:30 p.m. are also available

- Filled on a first-come, first-served basis or non-refundable tickets can be reserved if payment is made two weeks in advance of visit (blackout dates may apply).
- Saturday and Sunday (April through October)
  - 9:30 a.m.; 10:00 a.m.; 10:30 a.m.; 11:00 p.m.; 11:30 a.m., 12:00 p.m.; 12:30 p.m.; 1:00 p.m.; 1:30 p.m.; 2:00 p.m.; 2:30 p.m.; 3:00 p.m.; 3:30 p.m.; 4:00 p.m.
  - Filled on a first-come, first-served basis or non-refundable tickets can be reserved if payment is made two weeks in advance of visit (blackout dates may apply).

### **GROUP LUNCH OPTIONS**

The Conagra Café is located inside the visitor and education center at Lauritzen Gardens. The hours of operation are 10 a.m. to 2 p.m. daily. Unless picnicking in designated areas (see below), groups planning on eating at the garden must reserve and purchase boxed lunches by contacting Abraham Catering at (402) 331-6610. Please notify us if your group plans to eat at the garden.

J's Coffee Shop, located in the Marjorie K. Daugherty Conservatory Gallery, is open daily from 9 a.m. to 2 p.m.

### **Personal Food/Drink**

Outside food and beverages (other than bottled water) are not allowed. The café seating area is designated for café patrons. If your group purchases boxed lunches, please notify the garden so that we may arrange appropriate seating.

Space to picnic is available at Kenefick Park and in the picnic area in front of the visitor and education center; however, no tables or chairs are available at Kenefick Park. Please note that Kenefick Park is across the parking garden and requires uphill walking or stairs.

## PARKING AND UNLOADING/LOADING

- Motorcoach/bus parking is available on the east end of the parking lot.
- **Due to safety regulations, passengers on motorcoaches/buses must unload/load in bus parking area and may not unload/load in the circle drive in front of the visitor and education center**
- Walking distance from the bus parking area to the entrance of the visitor and education center is roughly 300 feet
- Visitors arriving by car may park in regular visitor parking
- Parking is free
- Upon arrival at Lauritzen Gardens, an employee will greet the tour group at the front desk area

## FINDING LAURITZEN GARDENS

### From Interstate 80:

Take the 13th Street exit north to Bancroft Street. Turn right (east) onto Bancroft Street and continue eastbound through a residential area until you reach the visitor and education center at Lauritzen Gardens.

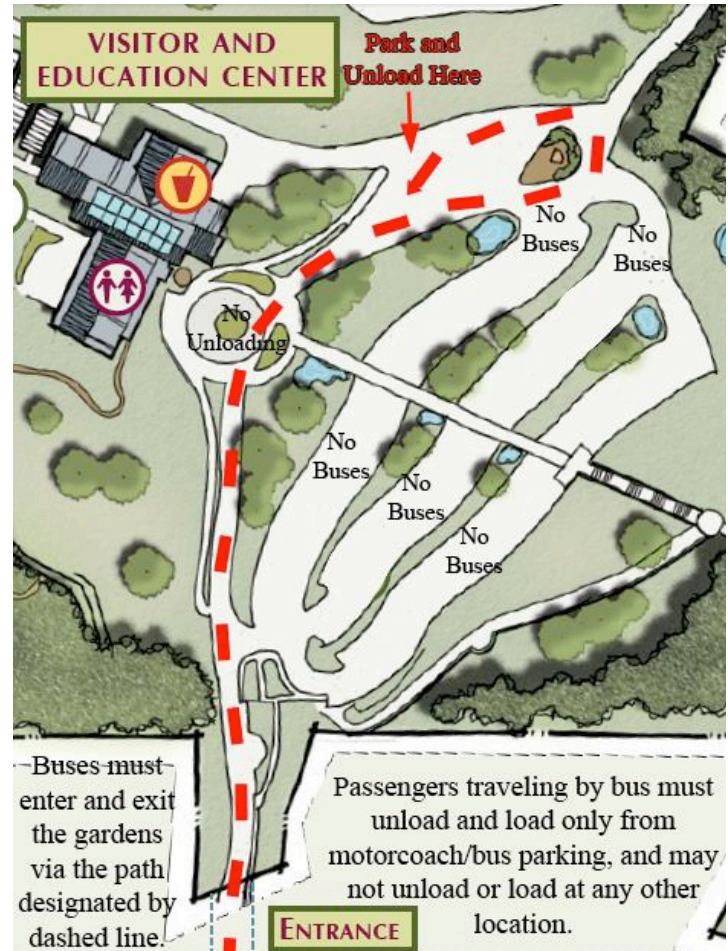
### From Downtown Omaha:

From the Greater Omaha Convention and Visitors Bureau visitor center at 10th and Farnam Street in the Old Market, follow 10th Street south to Bancroft Street. Turn left (east) onto Bancroft and continue eastbound through a residential area until you reach the visitor and education center at Lauritzen Gardens.

## PAYMENT AND REFUND POLICY

### Tours without a tram ride or lunch ordered in advance of the tour:

- Payment for tours that do not involve a tram ride or lunch ordered in advance of the tour may be made upon arrival in the form of a single payment.



### **Checks should be made out to Lauritzen Gardens**

If paying by check, please mail to:

Lauritzen Gardens  
Attn: Adult Group Tours  
100 Bancroft Street  
Omaha, NE 68108

### **All tours:**

To receive the \$2 per person admission discount, the group's total paid attendees must be 40 or more and payment must be paid in full as one payment.

- Should the attendance drop below 40 paid people prior to payment, the discount will no longer be applied, and refunds will not be given if prepaid.
- Up to two comped admissions (escort and motorcoach/bus driver) may be applied to a group
- In the event a group lacks a bus driver or an escort, or the group's driver is their escort, only one comped admission will be provided

**No refunds are given once payment has been submitted.**

### **PHOTOGRAPHY CONSENT**

Unless Lauritzen Gardens is notified in writing in advance about particular tour participants not consenting to being photographed, registration serves as consent that tour participants may be photographed and that such photos may be used in garden publications and promotional materials.

### **TOUR CANCELLATION, RESCHEDULING AND UPDATES TO TOUR DETAILS POLICY**

In case of severe inclement weather such as lightning, hail, tornados or blizzards, tours will be cancelled by the garden. In the event your tour is cancelled by the garden due to weather, you will receive a full refund. Should your tour be cancelled by a representative for your group, a refund will not be provided if the cancellation has occurred within two weeks of the tour's start date.

Any requests to reschedule your group tour and/or change the details of a tour (such as attendance figures, tram rides, lunches, etc.) must be made in writing no later than two weeks prior to the tour's start date. If the garden approves your requests, you will receive an updated confirmation. Your requests are not considered official until you receive an updated confirmation. Verbal conversation and/or written communication do not guarantee that the requests have been accepted.

### **ETIQUETTE**

For the enjoyment of others and the protection of the gardens, we thank you for following these simple guidelines:

- Stay with your group at all times. We ask accompanying adults to do their part in ensuring a safe and enjoyable trip for all participants.
- Outside food is not allowed on garden grounds, including the café. Coolers and picnicking on garden grounds is not permitted, except in designated areas.

- Respect each other as well as other visitors. No pushing, shoving or abuse (including verbal) of any kind will be permitted.
- View and smell flowers, fruits, leaves and seeds, but please leave them for others to enjoy.
- View the trees, walls, sculptures and fountains, but please do not climb on them.
- Lauritzen Gardens is not a park. We do not allow jogging, running, bicycles, sleds, skateboards, scooters, roller blades, or recreational toys such as Frisbees or kites.
- Please avoid loud voices and noises. Honor the gardens' silence and solitude.
- For your safety, please do not walk on the curbs. Kindly stay on the paths and sidewalks and out of water features.

## **LAURITZEN GARDENS CONTACT INFORMATION –**

[Lauritzen Gardens](#)

402-346-4002, EXT. 250 or PRESS "0"

## **EMERGENCY CONTACT NUMBERS**

### **If injury is life-threatening:**

- Call 911
- Inform the 911 operator that you are at Lauritzen Gardens, 100 Bancroft Street
- Inform the Lauritzen Gardens main number that you have called 911
  - Call (402) 346-4002
  - Press the number "0" for operator when you get the recording
  - This step will help Lauritzen Gardens staff prepare for emergency personnel

### **If injury is not life-threatening:**

- Seek the assistance of the nearest Lauritzen Gardens staff member
- If no staff member is close at hand, call the Lauritzen Gardens main number to request assistance
  - Call (402) 346-4002
  - Press the number "0" for operator when you get the recording
  - Tell the operator where you are in the gardens
  - Describe the emergency
  - This step will help gardens staff to prepare for emergency personnel

## **QUESTIONS OR UPDATES WHILE ENROUTE:**

(402) 346-4002, ext. 250 (visitor and education center front desk)

[Upcoming Events and Exhibits at Lauritzen Gardens](#)